



## **INFORMATION NOTE**

### **Regarding the personal data processing policy pursued by Pro Patrimonio Foundation**

Pro Patrimonio Foundation, Romanian legal entity, based in București, Sector 1, str. Pictor Arthur Verona nr. 13, parter, with fiscal registration code 13212145, tel. +40.720.001.151, website: [www.propatrimonio.org](http://www.propatrimonio.org), email: [bucuresti@propatrimonio.org](mailto:bucuresti@propatrimonio.org), ("Data Operator" or "Foundation") hereby informs you through this Information Note on the processing of your personal data and the rights you have in accordance with current European and national legislation in force: Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 ("GDPR"), Directive 2016/680 / CE, Directive 2002/58 / CE , Law 102/2005, amended and supplemented, Law no. 190/2018, Law no. 506/2004.

The Foundation has the legal obligation to administer in a safe manner and only for the specified purposes, the personal data it received. This Information Note explains how we process (for example, the collection, use, storage and disclosure) of your personal data.

#### **1. Who are we?**

The data operator responsible for processing your personal data is:

Pro Patrimonio Foundation

România, București, str. Pictor Arthur Verona nr. 13, parter, sector 1

Responsible for data protection: Raluca Munteanu

E-mail: [bucuresti@propatrimonio.org](mailto:bucuresti@propatrimonio.org)

You can contact the Foundation at any moment at the following e-mail address: [bucuresti@propatrimonio.org](mailto:bucuresti@propatrimonio.org) or by way of letter to address any questions or concerns about how we process your personal data and to exercise your rights.

#### **2. Principles for the collection and processing of personal data**

Pro Patrimonio Foundation respects the principles of personal data protection provided by the GDPR, in order to ensure that all data are:

- (i) processed fairly, lawfully and transparently;
- (ii) collected for specified, explicit and legitimate purposes;
- (iii) appropriate, relevant and limited in relation to the purposes for which they are processed;
- (iv) correct and up-to-date;



(v) kept in a form which does not allow the persons concerned to be identified for longer than is necessary for the purpose of the processing;

(vi) processed in accordance with the rights of the data subject in such a way as to ensure adequate security of processing so that the data are complete, confidential and available.

### **3. How do we collect personal data about you?**

We obtain your personal data from the following sources:

(i) directly from you.

#### **4. Why do we process your personal data?**

We process your personal data:

(i) for the placement of a donation;

(ii) for the purpose of informing you of the Foundation's activities, by sending newsletters, when you have given your prior consent to such processing;

(iii) for the purpose of economic-financial and administrative management;

(iv) for statistical purposes.

You are not obligated to provide us with your personal data. However, if you do not provide your personal data, we will not be able to use your donation or carry out the activities set out in points (ii)-(iv) above.

### **5. What kind of personal data do we process about you?**

For the purposes described in Section 4, we may process the following types of personal data:

(i) name, surname, e-mail address, age group (hereinafter referred to as "Personal Data").

(ii) The financial value of each project for which you have chosen to donate,

The policy regarding the protection and security of the Foundation's personal data is to collect only the personal data necessary for the mentioned purposes and to request the data subjects to communicate to us only those personal data strictly necessary for the fulfillment of these purposes.

#### **6. Why does the law allow us to process your personal data?**

The processing of your personal data by us is done on a legal basis. By law, we are allowed to process your personal data described in Section 5 above, based on the following legal grounds:



(i) the processing is necessary for the execution of a donation (contract concluded with the data subject);

(ii) the processing is necessary for the fulfillment of the legal obligations, for the purposes of economic-financial management, the performance of the financial-accounting records and the obligatory report to the competent authorities;

(iii) based on your consent, if you have chosen to receive newsletters;

(iv) for the legitimate interest of the Foundation, for example for the purpose of administrative management, to carry out internal analyzes, to prevent possible fraud or to ensure the security of the network and information systems.

## **7. To whom do we disclose your personal data?**

We may disclose your personal data to: employees of the Foundation, solely in order to perform their duties, third party service providers (eg. accounting, IT services, payment processors) and to the competent authorities.

## **8. When do we transfer your personal data outside the EU / EEA?**

Please note that your personal data will not be transferred outside the EU / EEA.

## **9. How long will we keep your personal data?**

We will keep your personal data for a period of three years or until the completion of the project for which you donate. However, the Foundation may retain your personal data to the extent required by current law, and only to the extent required by current law.

## **10. What are your rights?**

Overall, you have the following rights:

(i) you can obtain an overview of the personal data we have about you;

(ii) you can obtain a copy of your personal data in a structured, general and electronic format;

(iii) you can request the updating or rectification of your personal data;

(iv) you may request the deletion or destruction of your personal data;

(v) you can request us to stop or limit the processing of your personal data;

(vi) if you have given your consent to the processing of your personal data by us, you may withdraw that consent at any time. Withdrawal of consent will not affect the legitimacy of the processing carried out prior to the withdrawal of your consent;

(vii) you can file a complaint with the Data Protection Authority about how we process your personal data.



Depending on the current law, there may be limitations on these rights, depending on the specific circumstances of the processing activity. Contact us as described in Section 1 if you have questions or requests regarding these rights.

### **11. Existence of an automated decision-making process and profile creation**

Please note that your personal data will not be subject to any automated decision-making process, including profiling.

By placing an online donation with your card or STRIPE or PayPal, you agree that the provision of the presented services will begin immediately after completing all required registration formalities and you agree that your personal data will be processed by Pro Patrimonio Foundation, according to the legal provisions in force and under this condition. Information notes.